



Art Gallery  
of Western Australia

## Guidelines for sketching and note-taking in the Gallery

The Art Gallery of Western Australia encourages students to make full use of the exhibitions and facilities of the Gallery in the best way possible.

In order to preserve and protect our State Art Collection and works on loan from other Collections for future generations, as well as ensure all Gallery visitors enjoy their visit, we request that groups adhere to the following guidelines:

- Sketching and note-taking is in **pencil** only
- Sketching and note-taking is permitted in **supervised groups** only

### **SUPERVISORS MUST:**

- Agree to brief students on Gallery behaviors and protocols (listed overleaf) prior to entering the Gallery spaces
- Remain with student groups at all times and ensure that they comply with directives (as outlined below)
- Discourage the use of erasers and open pencil sharpeners

### **STUDENTS AND TEACHERS MUST:**

- Remain in supervised groups at all times
- Keep a 1 metre distance from artworks and wall at all times
- Show consideration for the other Gallery visitors by not restricting access to artworks or connecting Gallery spaces
- Refrain from using pencils or clipboards as a pointer, for example: when identifying elements within an artwork



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## Gallery code of conduct



### Supervising adults

A supervising adult must accompany the students throughout the visit to actively monitor behavior. Unlike museums, works of art are on open display. Whilst Voluntary Gallery Guides and Education Officers are trained in managing groups it is the teacher's responsibility to oversee the general behavior and to intervene when necessary.



### Do not touch the works of art

Understanding the unique quality and fragility of the works of art and why the students must take care not to touch will be discussed by the Voluntary Gallery Guide. Students should remain at least one metre away from the works of art to avoid intervention by the Security Officers.



### No food or drink

Food, drink and chewing gum are not allowed in the Gallery. As well as direct damage, vermin prove a constant hazard to works of art made by natural materials. Groups bringing in packed lunches can leave them at the cloak desk. Exceptions will be made for medical reasons. Please advise staff on arrival.

### Photography

Visitors are permitted to take photographs with hand-held devices in non-restricted public areas within the Art Gallery of Western Australia for personal use only. The use of tripods, flash or additional lighting is not permitted. Images photographed under this policy cannot be reproduced, displayed on personal websites, or used commercially. Some areas of the Gallery and/or some temporary exhibitions may, at various times, be excluded from this policy. These areas will display signage at the entrance of the exhibition or gallery space advising of the photography restrictions.